This version is for those students who are using Dreamweaver CC.

You will be completing the Forms Tutorial from your textbook, Chapter 12 – however, you will be skipping quite a few sections, so be sure to follow the instructions below closely.

Complete the Forms Tutorial

Start on page 612 and follow the instructions in the text with the following exceptions:

1. Site Setup (pg. 612) – Be sure to set up a new site prior to beginning this tutorial. The instructions are in the text prior to step 1, but they can easily be overlooked. After setting up your site, you may get a message that looks something like this:

Dreamweaver
The root folder you have chosen is inside the folder for site 'CAS111d'. This may cause some operations, such as synchronization, to work incorrectly. Proceed anyway?
Cancel OK

This is a result of this new local site pointing to a folder inside the CAS111d folder which you set up as the local root folder for your CAS111d Remote site. **THIS IS OK!** Click the OK button on the above message and proceed with the rest of the assignment. If you don't get this message, continue as usual.

2. Complete Steps 1-6 on pgs 612-614.

DO NOT complete Steps 7-11 on pgs. 614-616 or Steps 1-22 on pgs. 616-622. Complete the following steps instead:

Insert a Name Field

- 3. In the document window, click inside the form anywhere within the red dashed lines. On the Insert panel, click the Text button, or choose Insert → Form → Text. Dreamweaver inserts two elements, one beside the other: a label and then, to the right of that, a text field. The label reads Text Field, and the text itself looks like a blank box.
- 4. Click inside the text field box.

There are three clues that you've selected the text field: A dotted line appears around the text field, you see <input#textfield> as the last tag in the Tag Selector, and the properties for the text field appear in the Properties panel.

- 5. In the Properties Panel, type *diner* in the Name field. Dreamweaver adds "diner" to both the name and ID properties of the field's HTML.
- 6. With the diner field still selected, turn on the checkboxes in the lower-left corner for *Required*, *Auto Complete*, and *Auto Focus*.

The Required setting requires at least some name entered. If the element has no value, the browser won't submit the form. Auto Complete helps your guest fill in form details. Chances are if a guest has entered their name over and over in text boxes like this, the browser will prompt the visitor by name here. Auto Focus places the cursor in the diner box when the page first loads.

- 7. In the Properties panel, find the Title box and then type *Please enter your name*. In the PlaceHolder box, type *Name Required*.
- **8.** In the document window, select the text "Text Field," and then type *Your name*.

Insert an Email Field

- 9. Click to the right of the rectangular text box you just added and hit **Enter** (Return) to create a new line. In the Insert panel's Form category, click **Email**.
- 10. While you have the Email element selected, type *Email Address Required* in the Placeholder box on the Properties Panel. Turn on the checkboxes for *Required* and *Auto Complete* in the lower-left corner.

Insert a Select Field

- 11. In **Design** View, click to the right of the email address field and press **Enter** (Return) to create a new, empty paragraph.
- 12. In the Insert panel's Form category, click Select.
- 13. Select the newly created drop-down field by clicking on it, or click "select#diners" using the Tag Selector.
- 14. Type *diners* in the name field of the Properties panel. Type *Number of diners* in the Title field.
- 15. Click the List Values button in the Property Inspector. (If you don't see this, you did not first select the drop down)
- 16. Click inside the field under Item Label and type *Number of diners--*, press the TAB key, and then type -1 in the Value field.

List Values		 <u> </u>
+ -		ОК
Item Label	Value	Cancel
Number of Diners	-1	
		Help

- 17. Click the + sign button. Under "Item Label", type the number 1. Repeat that step to add the numbers 2 through 7 as labels. (Leave the values blank). Then, instead of typing the number 8, type 8+.
- 18. Click OK.
- 19. Replace the label text "Select" with the words: Number in Party:

Insert a Date Field

- 20. Click to the right of the "Number in party" field and press Enter (Return).
- 21. Click *Date* in the Form category of the Insert panel.
- 22. In the Title box, add the text: *Please enter a date (mm/dd/yyyy)*
- 23. In the document window, select the label "Date" and then type: Date (mm/dd/yyyy)

Insert a Time Field

- 24. Click to the right of the "Date" field and press Enter (Return).
- 25. Click *Time* in the Form category of the Insert panel.
- 26. In the Title box, type *Please enter the time (hh:mm:pm)*.
- 27. Change the label text from "time" to Time (hh:mm:pm).

Insert a Radio Button Field

- 28. Click to the right of the "Time" field and press Enter (Return).
- 29. Type Location preference:
- 30. In the Insert panel's Forms category, click the Radio Button icon.

- 31. In the document window, change the text "Radio Button" to Anywhere is fine.
- 32. Click the radio button to select it and in the Property Inspector type *location* in the Radio button name field, *Anywhere* in the Value field, and check the Checked button as shown below:

Properties	\sim	
Radio	Name location Class main Clas	
	□ Disabled □ Required Eorm ▼ Tab Index □ Auto Focus	

- 33. Click to the right of the "Anywhere is fine" label, and click the Radio Button icon.
- 34. In the document window, change the text "Radio Button" to *At the bar*.
- 35. Click the radio button to select it and in the Property Inspector type *location* in the Radio button name field, type *Bar* in the Value field, and DO NOT select the Checked box.
- 36. Click to the right of the "At the bar" label, and click the Radio Button icon.
- 37. In the document window, change the text "Radio Button" to *Corner Table*
- 38. Click the radio button to select it and in the Property Inspector type *location* in the Radio button name field, type *Corner* in the Value field, and DO NOT select the Checked box.

Insert a Text Area Field

- 39. Click to the right of the "Corner table" label. Hit Enter (Return) to create a new paragraph and then click the **TextArea** field from the Insert → Forms panel.
- 40. Type comments for the ID, and "Any comments or requests?" for the label. Click OK to insert the field.
- 41. Select the Text Area field. On the Properties panel, type *comments* in the **name** field. Type 300 in the **Max Length** box. Type *Please type no more than 300 characters* in the **Place Holder** box.

Properties			*=
I Text Area	Name comments Class main	Rows Max Length 300 Value Cols Wrap Default	Title (?) Place Holder in 300 characters
	Disabled Required Form	Tab Index	

42. In the document window, change the Text Area label to read Any comments or requests?

Insert a Button

- 43. Click to the right of the text area and press Enter (Return) to create a new paragraph.
- 44. On the Insert panel, click the Submit Button to add a Submit button to the form.
- 45. On the Insert panel, click the Reset Button to add a Reset button to the form.

Style the Labels and Buttons

46. **Complete steps 1-7 on pgs. 627-630** to style your labels. Working with the CSS Designer in Dreamweaver CC is radically different from the CSS panel in Dreamweaver CS6. By this point in the class, you should be familiar with how to use the Designer to create new styles. The code for the .label class style should look like this:

```
.label {
   font-family: PTSansBold;
   color: #205B0a;
   width: 30%;
   float: left;
   clear: left;
   padding-right: 10px;
   text-align: right;
}
```

47. After creating the .label class style, you will need to apply it to your labels by editing the code directly. In code view, add **class="label"** to each of the labels. Your code should look like this:



- 48. Complete steps 12-14 on pg. 631 to style your buttons.
- 49. **Save** all files and preview the form in your browser. If you click the Submit button, you should see an error message if the Name field was not filled out. Compare your form to the following:

Your Name:	Name Required
Email:	Email Address Require
Number in Party:	Number of diners
Date (mm/dd/yyyy):	
Time (hh:mm:pm):	
Location preference:	 Anywhere is fine At the bar Corner Table
Any comments or requests:	Please type no more than 300 characters ai
	Submit Reset

When you are finished, upload your files to the SWS. Be sure to upload the entire textbook_calisthenics folder. Refer to the instructions on the following pages if you need a refresher on uploading.

Create a Class Site Definition with Remote Server

If you have already set up a **CAS111d site**, you can skip to page 7.

If you have **not** yet set up a **CAS111d site**, complete the following:

- 1. Choose Site \rightarrow New Site.
- 2. Enter the following information:

site setup for exsiring	
Site	A Dreamweaver site is a collection of all of the files and assets you use in your
Servers	website. A Dreamweaver site usually has two parts: a local folder on your
Version Control	computer where you store and work on files, and a remote folder on a server
 Advanced Settings 	where you post the same files to the web.
	Here you'll select the local folder and a name for your Dreamweaver site.
	Site Name: CAS111d Type "CAS 111d" as the Site Name (no quotes)
	Local Site Folder: E:\cas111d\
	Click the Browse button and navigate to your
	cas111d folder that you created during Week 1.
	This should be on your USB drive, or on your
	hard drive.
	Help Save Cancel

- 3. Click the Servers option in the list on the left-side of your screen.
- 4. Click the + button.

ate Setup for CASILID					<u> </u>	
Site	Here you'll selec	t the server that will host	your pages on the w	veb. The	settinas	
Servers	for this dialog br	ox come from your Interne	t Service Provider (1	ISP) or yo	our web	
Version Control	administrator.					
Advanced Settings	Note: You do not i only need to defin pages.	need to complete this step to b e a remote server when you w	begin working on your i ant to connect to the w	Dreamwea veb and po	ver site. Y st your	'ou
	Name	Address	Connection	Remote	Testing	Ĩ
	+]				

5. Enter the information for the SWS as shown in the image below:

		Site Setup for Links Tutorial	
	Site	Basic Advanced	web. The
	Servers		Provider (ISP) or
	Version Control	Server Name: See info immediately below this image	
•	Advanced Setting	Connect union CCTD	r Dreamweaver
	Local Info	Connect using: SFIP	ect to the web and
	Cloaking	SFTP Address: See info immediately below this image Port: 22	
	Design Notes		mote Testing
	File View Colu	Username: See info immediately below this image	note resting
	Contribute	Password: See info immediately below this image Save	
	Templates		
	Spry	Test	
	Web Fonts	Root Directory: See info immediately below this image	
		Web URL: See info immediately below this image	
		Help Cancel Save	
		Help Cancel	Save

IMPORTANT: Be sure to replace the information in the image above with your specific class and student information as shown here:

- Server Name: SWS
- Connect using: Make sure you select "SFTP" and use Port "22" as shown above
- SFTP Address: sws.pcc.edu
- Username: Your MyPCC username. Example: sallysmith14
- Password: Your PCC "G" number. Example: G0283748
- Root Directory: student/CAS111D_xxxxxx_xxxx/yourusername/ Example: student/CAS111D_amy.clubb_11059/sallysmith14/

The Root Directory should be the path to your directory on your SWS account. The best way to enter this long path is to use your browser to go to sws.pcc.edu and navigate to your directory in this class. Then copy and paste the path from the browser's address bar.

Remember: your path will be different than this based on your course section number and name.

- The Web URL is not required and you can ignore it.
- The case and slashes are very important so be precise.
- 6. Click the TEST button to verify your connection. If you entered everything correctly, you should see a message that says, "Dreamweaver Connected to your Web Server Successfully"
- 7. Click SAVE.
- 8. Click SAVE again.

You are now ready to upload your files to the SWS.

Upload your Website:

You will use the Files Panel within Dreamweaver to upload your files.

Make sure that you are viewing the CAS111d class site. You will know if you are by looking in the site dropdown list in the Files Panel.

- 1. Click the "textbook_calisthenics" folder in the Files panel to select it. Second: Click the PUT button Files Assets Local view CAS111d 🗋 Ŧ FIRST: F C Ð Click on the name of the ocal Files Size Type folder you want to upload Site - CAS111d (E:\cas111d-p.. E 🦳 textbook_calisthenics Folder Folder additional_calisthenics Folder
- Click the "Put" button (the upward pointing arrow) When you click the Put button, Dreamweaver will connect to the site that was set up in the Remote Site Definition. If this was not done correctly, it may have trouble connecting.
- 3. You may see a dialog box with a confirmation about Dependent Files. It doesn't matter if you click Yes or No in this case because there are no dependent files.

Dependent Files - will dismiss in 25 second(s)	
Should dependent files be included in the transfer?	
Don't show me this message again	
Yes No Cancel	

MOST IMPORTANT STEP:

- 4. Verify that your files went where you think they went!!! Using your browser, navigate to your directory in our classes' SWS directory. Then navigate to your /textbook_calisthenics/chapter01 directory. When you click this directory, your Café Soylent home page should magically appear on your screen. (Well, not magic actually it appears because you named this file index.html which is how home pages should always be named!)
- 5. If everything looks good, go back to D2L and continue working on this weeks' assignments.