

Thom Frank

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Objective

Interior Designer

Education

A.A.S. Interior Design
Portland Community College
June 2006

Skills and Accomplishments

Design

- Created and redesigned residential plans to meet client specifications
- Applied interior product knowledge of cabinetry, hard surfaces, case and upholstered goods
- Advised client on space planning, layout, color coordination, and furnishings
- Able to draw perspectives, isometric and freehand sketches
- Assisted Senior Designer to develop floor plans for commercial buildings
- Helped with the selection of office furniture, carpeting, lighting, window treatments, and color for various client projects

Customer Service/Sales

- Estimated material requirements and costs; presented to clients for approval
- Provided customer service in various retail settings
- Advised customers in all stages of design and remodeling with furniture selection, finishes, fabrics, accessories, and floor plans
- Responsible for cashier and stocking duties as requested

Drafting

- Created accurate floor plans using measurements and board tools
- Able to take as-built and carpet/drapery measurements
- General knowledge of electrical and plumbing placement/codes
- Applied skills using Chief Architect and AutoCad as drafting tools

Work Experience

Interior Design Intern	Home Builders Association	2006
Designer	Self Employed	2004-Current
Sales Associate	Room to Room	2000-2004

References and Portfolio Available on Request