
Eric Mark Doe

7603 NE Skyline Street
Portland, OR 97001

Networking Assistant

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TECHNICAL KNOWLEDGE

Operating Systems

Windows 9x
Window NT & 2000
(Workstation & Server)
Netware 4.11 & 5.1
UNIX (System V, Linux)

Software

MS Office Suite
MS Exchange
Arcada Backup Exec
McAfee VirusScan
MS FrontPage
Procomm Plus

Languages

C++
HTML
Visual Basic
Java

Related Skills

- Extensive program, batch file and script writing
- Familiar with digital electronics in the Pentium family of microprocessors
- Working knowledge of Object Oriented programming techniques in C++
- Participation in wide range of team related activities in a technical environment
- Technical writing

RELEVANT EXPERIENCE

MIS Support Technician (Intern), Beaverton City Hall, September, 2000 - Present

Install, Configure and Support:

- Windows 9x and NT 4.0, on systems operating in an Ethernet LAN/WAN environment
- Client software, including MS Office Suite 2000
- Explorer, McAfee VirusScan, Arcada Backup Exec and RAS
- Client network interfaces using TCP/IP
- System hardware, including motherboards, hard and floppy drives, CD-ROM's, RAM, I/O cards, tape drives, SCSI drives and peripherals
- HP Jet Direct Print Servers

Network Administration:

- Manage end-users' network and print resources, including MS Exchange and ITS

Troubleshoot:

- Hardware and software problems of PC's attached to a LAN

Other Duties/Responsibilities:

- Assist in installation of Windows 2000 Servers and SQL server
- Assist in migration of Netware 4.11 to Windows 2000

WORK HISTORY

Insurance Claims Representative - Blue Chip, Wilsonville, Oregon, 1998 - 1999

Easter Seal Camp Intern - United Way, Eugene, Oregon, Summer 1998

Customer Service Specialist - Evergreen Electronics, Redmond, Oregon, 1996 - 1998

EDUCATION and CERTIFICATION

Portland Community College AAS, Computer Information Systems 2001

Certification, Computer Software Engineering Technology 2000

Oregon State University BA, Economics 1995 Corvallis, OR