

Sarah White

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Job Objective

Entry-level Architectural Drafter and Designer

Highlights of Qualifications

- Strong AutoCAD skills - including AutoCAD 2007, ADT 2002-2006 and Chief Architect
- Proficient at Architectural Design and Design Development drawings
- Experience creating working drawings and structural design
- Excellent project coordination skills

Education

AAS, Architectural Design and Drafting
Portland Community College; Portland, Oregon

June 2007

Skills and Accomplishments

- Able to drawing residential and light commercial plans from programming to drawings and models with AutoCAD or by hand
- Able to create remodel/addition as-built plans, design plans and working drawings
- Able to create and modify AutoCAD drawings including details, elevations, wall sections, electrical layouts, lighting plans and floor plans
- Experience working with engineers, architects, interior designers, property managers, builders, customers, construction workers, estimators and outside vendors
- Able to calculate heat loss and gain of buildings
- Experience with LEED's and sustainable design
- Able to work quickly and accurately under tight deadlines

Projects

- Design Development of 1100 square foot Cob house for Habitat for Humanity
- Design through working drawings of Scanlon House remodel
- Design through working drawings of new 2 story single family residence
- Structural engineering work for single family residences, staircases and flagpoles

Work Experience

Structural Engineering Assistant	Smith Engineering, LLC	2006-current
Plan Center Manager	Portland Construction Plan Center	1999-2004
Customer Service Associate	Academic Book Center	1995-1999

References and Portfolio Available on Request