

Clara Barton

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July 15, 20xx

Elsie Boyer, RN
Yvette Blakemore, RN
115 N.E. May Lane
McMinnville, Oregon 97128

Dear Ms. Boyer and Ms. Blakemore,

Please accept my resume in applying for the full time registered nurse opening at your facility. I was referred by Jennifer Kline, RN regarding this opening. After reading further details about the position, I am confident I would make a wonderful addition to your nursing team. As I read about your facility and how the Virginia Garcia Memorial Health center began, I was very touched by her story. I have a heart for the Hispanic community and enjoy working with people from all cultures.

I am looking for a Registered Nurse position in a facility that is working to make a difference in the lives of the patients who receive care. I am passionate about helping patients live the healthiest they are able. I am a natural teacher who enjoys educating clients and their families regarding their health and medications. I have a strong work ethic and want to be a part of a nursing team where each member is supported by each other. I am well organized, caring and thoughtful and looking forward to sharing myself with the patients I come in contact with.

During my clinical experience with Portland Community College, I was able to work with a variety of patients and in different work environments. I administered medications by IV, IM, and oral route. In the PACU at Tuality Hospital, I performed focused assessments on patients who were just out of surgery as well as prepared them for surgery in the holding area. I discharged patients, teaching them about their after visit care and medications. I worked with case workers to ensure my patients received the services they needed to regain their health and independence after their hospital stay.

As a recent graduate in the Portland Community College Nursing Program, I am eager to apply the skills that I have learned. I would welcome the opportunity to interview for this position. Please feel free to contact me at (503) 555-2279. I look forward to hearing from you.

Sincerely,

Clara Barton, RN