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ADAM DALGLIESH

September 5, 2003

Ignatius M. DeBoss
Human Resources Manager
City of Wilsonville
30000 SW Town Center Loop
Wilsonville OR 97070

Dear Mr. DeBoss,

Recently, I read your advertisement in the Oregonian for Building Inspector I/II. I am a recent graduate from Portland Community College with an AAS in Building Inspection Technology. The training and skills I have acquired, coupled with my related work experience, enable me to meet the qualifications of this position.

I am excited to hear about this opening at the city. I have a good understanding of Oregon building codes. My construction background (over 10 years) has given me a “real-life” understanding of how contractors work with building departments throughout the state. I also have strong communications and customer service skills.

Enclosed is my resume and application. I look forward to the opportunity to discuss my qualifications with you. I can be reached at 503-229-6666 or inspector.dalgliesh@verizon.net. Thank you for your consideration of my application.

Cordially,

Adam Dalgliesh

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