

## Student Employment/Cooperative Education Application and Release Form

Complete the form below. Then follow the directions at the bottom of the page.

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|-------------------------------|----------------------|-------------------|----------------------|
| Major/Area of Study           | <input type="text"/> | SS# or Student ID | <input type="text"/> |
| Degree(s)/Certificate(s) held | <input type="text"/> |                   |                      |

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|         |                      |         |                               |
|---------|----------------------|---------|-------------------------------|
| Name    | <input type="text"/> |         |                               |
| Address | <input type="text"/> |         |                               |
| City    | <input type="text"/> | State   | <input type="text"/>          |
|         |                      | Zip     | <input type="text"/>          |
| Phone 1 | <input type="text"/> | Phone 2 | <input type="text"/>          |
|         |                      |         | <small>(XXX-XXX-XXXX)</small> |
| Email   | <input type="text"/> |         |                               |

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|---|--|--|
| <b>Are you authorized to work in the United States?</b><br><small>(<a href="http://www.pcc.edu/pcc/pro/progs/internat/default.htm">http://www.pcc.edu/pcc/pro/progs/internat/default.htm</a>)</small> | <b>Are you interested in earning Cooperative Education credit?</b><br><small>(<a href="http://spot.pcc.edu/jobs/coopedu.htm">http://spot.pcc.edu/jobs/coopedu.htm</a>)</small> | <b>Would you accept a non-paid Co-op position?</b>       |
| <input type="checkbox"/> Yes <input type="checkbox"/> No  | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No |

**Comments (goals, type of position desired, etc):**

*NOTE: Comments are limited to the size of the box.*

### Consent to Release Confidential Information

Portland Community College shall follow all applicable state and federal laws, rules and regulations that apply to student records. All information contained in the college records which is personally identifiable to any student shall be kept confidential and not released except upon prior written consent of the student or upon lawful subpoena or other order of a court of competent jurisdiction.

**Pursuant to my employment search, I hereby authorize PCC to release confidential information about me contained in the college records or documents on file in the Student Employment and Cooperative Education Office to all potential employers. PCC cannot release job-related information to potential employers without this signed form.**

Required Signature: \_\_\_\_\_ Date:  (MM/DD/YYYY)

**Print and submit this form to the Student Employment/Cooperative Education Specialist assigned to your Program/Area of Study.**