CASE Program
Tutoring Policy Statement

The CASE Program will help CASE students find and pay for tutoring in any subjects. Before tutoring resources can be accessed by CASE students through the CASE Program students must exhaust all other campus tutoring resources.

The purpose of CASE tutoring is to allow CASE students to obtain support needed to be successful in their coursework, regardless of their ability to pay for tutoring.

Procedures

- After all other campus tutoring resources have been exhausted CASE staff will help CASE students find tutors.
- Prospective tutors will meet with the CASE student.
- A tutor will be hired based on the CASE student’s preference and the opinions of the CASE staff.
- The tutor and CASE student will determine approximately how many hours of tutoring will be conducted per week.
- The total hours per week must be conveyed to and approved by a CASE staff member.

Policies

- The maximum amount the CASE Program will pay for tutoring for one CASE student is $700.00 per term. CASE students can only receive tutoring paid for by CASE for a maximum of two terms per academic year.
- If a CASE student finds that he/she is not satisfied with their tutor CASE staff should be notified immediately.
- CASE staff reserves the right to halt tutoring services and discontinue tutors at anytime.