CASE Program
Bus Ticket Stipend

CASE students may receive bus tickets that will allow them to attend CASE sponsored events.

The purpose of this stipend is to allow CASE students to attend CASE sponsored events who would otherwise be unable to attend due to economic barriers. Students will express their financial need as a barrier through a statement of need. This statement of need will specifically address why the student could not attend CASE sponsored events without bus ticket assistance.

Procedures
- CASE students must attain a CASE Transportation stipend application
- Once that is completed and turned in to a CASE staff member then the CASE student will receive a Bus Ticket Tracking Sheet
- Students will receive an approximate and reasonable amount of bus tickets to last them for one week. CASE staff at any time have the ability to determine if and how many bus tickets a student will receive
- After one week the student must return the tracking sheet documenting what each bus ticket was used for
- If the tracking sheet is filled out completely and expresses that the bus tickets were used in an appropriate manner, then a CASE staff member will issue the student an allotment of bus tickets for the following week and a new, blank tracking sheet that should turned in the following week
- If the tracking sheet is not turned in to a CASE staff member on a weekly basis or a CASE staff member feels the bus tickets were used inappropriately the CASE Program reserves the right to revoke bus ticket resources.

Policies
- The maximum number of bus tickets a CASE student can receive is 20 tickets per academic year. If a student needs further tickets, we will evaluate a monthly bus pass as an option.