Basic Search

Access the Summit group catalog via **http://summit.worldcat.org**, your library's WORLDCAT LOCAL installation, or the SUMMIT button in your local library catalog.

To search the Summit catalog:
1. Enter terms into search box.
2. Refine search using facets to the left of the results list. For each facet click SHOW MORE**. . .** to see more options.
3. Default results list is sorted by LIBRARY AND RELEVANCE**.** Change this, if desired, using the SORT BY drop-down list.

   KEYWORD SEARCH USES COMPLETE WORDS CONTAINED ANYWHERE IN THE ITEM RECORD

Searching by Subject

More like this

Subjects

Running races -- Mexico -- Copper Canyon Region.

Tarahumara Indians -- Mexico -- Copper Canyon Region.

Long-distance running -- Mexico -- Copper Canyon Region.

View all subjects

Subject links can lead to additional items related to the search terms or criteria used.

Subjects can be split anywhere there is a [--]. If part of a subject is too specific try removing an element.

ex.: take off – COPPER CANYON REGION to search RUNNING RACES-- MEXICO only

Tips + Tools for WorldCat Local

Search Tips

Try to start broad with your search and add words as you go.

+ Most successful searches use short phrases, not an entire topic sentence.

+ Searching ALL FORMATS (default setting) returns books, DVDs, CDs, article citations, and e-books.

+ The words AND and NOT are searched as keywords.

+ Article searches do not automatically return full-text articles. Searchers can check to see if their home library subscribes to content by clicking **Find It @ Your Library** .

Tools

Cite/Export   Print   E-mail   Add to list   Permalink

These tools help the user to keep track of what's been found.

CITE/EXPORT: Creates a citation for the item in various styles, including APA and MLA.
EMAIL: Send the item's information to any email address.
ADD TO LIST: Create a WorldCat account and save items to a list tied to that account. This is separate from a Summit account.
PERMALINK: Creates a short link to the item to cut & paste.

http://tinyurl.com/orbisWCL

ORBIS CASCADE ALLIANCE

Search Operators, Labels, and Terms

Boolean

Boolean operators allow you to group, include, or exclude certain terms in your search.

Use symbols rather than traditional Boolean operators.

PLUS SIGN	OR (CAPS) / PIPE SYMBOL	MINUS SIGN	QUOTATION MARKS	PARENTHESES
+	**|**	**-**	**" "**	**( )**
AND	OR	NOT	PHRASE	NESTING

Command Line, Number, and Phrase

Advanced search terms can be entered in the basic single search box as well as the fielded Advanced Search screen. These limiters can be entered in any combination, including:

COMMAND LINE INDEX LABELS   **NUMBERS**   **BOOLEAN**

PHRASE   **WILDCARDS AND TRUNCATION**

Index Labels

You can use multiple index labels and multiple terms in your search.

KW: = KEYWORD   **TI: = TITLE**   **AU: = AUTHOR**

SO: = JOURNAL SOURCE   **SU: = SUBJECT**

Wildcards and Truncation

	Wildcards		Truncation
e x a m p l e	A number sign (#) represents a single character.	e x a m p l e	Search for variations on a term.
	WOM#N		CHILD? OR CHILD*
	woman and *women*		children, childlike, childish, etc.

e x a m p l e	A question mark (?) represents any number of characters. Use a number to specify maximum characters to replace.
	FINE?2
	fine plus up to two other characters: finer, finest

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Availability and Requesting Summit Items

🏛 Get it from this library group   **Request Summit Item**

➖ 7 group libraries own this item

Lane Community College

🏛 Get it from a member of the library group

➖ 1 of 1 available

Location	Status	Call number	Notes
Upper Floor	✅ AVAILABLE	PS3607.R348 P75 2009	

Lewis & Clark College   check availability for this item

Pacific University   check availability for this item

Item records in the Summit catalog display availability at member libraries. Local library holds can not be placed from the Summit catalog.

Click the plus sign to expand availability information for an individual library.

Summit items may be requested without checking individual availability statuses.

To request items via the Summit catalog:

1. Select an item in the results list by clicking its title.
2. Click the **REQUEST SUMMIT ITEM** button.
3. Specify your home library when asked.
4. Log in to your library account using your library's credentials.
5. Select preferred pick-up location, if applicable.
6. Submit request using **CONTINUE** button.

A LIBRARY'S LOAN RULES DICTATE ITEM AVAILABILITY DISPLAY.
SOME ITEMS MAY SHOW AS AVAILABLE, YET ACTUALLY BE
NON-REQUESTABLE (REFERENCE, LIBRARY USE ONLY, ETC.)

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Talking about Discovery Tools

Sometimes users find library discovery interfaces intimidating simply because they look new. Many of the conventions used in library discovery layers are also employed in other discovery interfaces in searchers' daily lives. Grounding new search experiences in structures users have previously seen often helps alleviate anxiety.

Facebook, Netflix, Amazon, and Google(s) all provide good starting places to explain search fundamentals .

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