

# FLORENCE UNDERHILL

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## OBJECTIVE

Entry-level position in the civil engineering/environmental sciences field

## QUALIFICATIONS

Proficiency in AutoCAD, REVIT and SolidWorks  
Some familiarity with GIS and Microstation  
Able to read and interpret various maps and plans  
Familiar with land surveying techniques and equipment including Total Station  
Knowledge of water quality sampling and testing methods  
Good understanding of laboratory techniques and equipment  
Strong computer skills including MS Office and web-based tools  
Experienced in mechanical assembly, plumbing, and repairs  
Comfortable with hand tools, ladders, tractors and trailers

## EDUCATION

**A.A.S., Civil/Mechanical Engineering Technology**, June 20XX  
Portland Community College Portland, OR  
Additional coursework in biology and chemistry

## EXPERIENCE

### **Engineering Trainee**

City of Portland, Bureau of Environmental Sciences Portland, OR 20XX - Present  
Draft construction plans and drawings for storm drains and sewers  
Provide field support including monitoring and sampling  
Maintained database and library of maps and plans

### **Supplies Manager/Farm Worker**

Sunny Valley Farms North Plains, OR 20XX-20XX  
Monitored and maintained supplies and equipment for 50 acre farm  
Assisted in operations including irrigation and fertilizer distribution

## INTERESTS

Sailing, Biking, Camping, Hiking

## REFERENCES

Available on Request